

# Welcome to Dundee Highlands Elementary School!

Karen Cumpata, Principal



Parent Orientation 2017

# Meet the Office Staff



**Principal's Secretary: Ms. Eileen**

**Registrar/Attendance Secretary: Ms. Rose**

**Nurse: Nurse Sue**

**Day Custodian: Mr. Jeff**

**Night Custodian: Mr. Ramon**





# The Teachers of DHES



## Preschool

Mrs. Jennifer O'Reilly

## Kindergarten

[Ms. Patti Reuter](#), Mrs. Sarah Spindler & Mrs. Felicia Tokarz

## 1<sup>st</sup> Grade

Mrs. Ellen Gross & Mrs. Sheree Raue

## 2<sup>nd</sup> Grade

Mrs. Jade Ham, Mrs. Peggy Hanley & Ms. Elizabeth Talgo

## 3<sup>rd</sup> Grade

Mrs. Janet Kmiecik & TBD

## 4<sup>th</sup> Grade

Mrs. Katelynn Ambrosini, Mrs. Bethany Rotenberry & Mrs. Sonya Rupnick

## 5<sup>th</sup> Grade

Mrs. Shalon Leschman, Mrs. Dawn Pociask & Mrs. Amber Socaciu

## Support Staff

Mrs. Michelle Dixon ([LDR](#)), [Mrs. Jessica Busch \(RS\)](#),  
Ms. Yvet Fernandez([ELL](#)), Mr. Chris Gates ([SLP](#)),  
Ms. Heather Guetschow ([PE](#)), Mrs. Vicki Miceli-Randolph  
([Psy](#)), [Mrs. Tiffany Hladik \(Media\)](#), Mr. Randy Mitty ([Art](#)),  
Mrs. Brianna Murphy ([LDR](#)), Mrs. Sharon Oeffling ([SW](#)),  
Mrs. Pat Petersen ([MI](#)), Mrs. Kristin Rock ([Orchestra](#)),  
Mr. Mike Storer ([Band](#)), Mrs. Terry Stupak ([STEM](#)),  
Mr. Randy Valdivia ([Music](#))

# DHES PTC



Mrs. Sarah Trommer - President

Kevin Finn - Treasurer



# What's Happening at DHES...



- **Positive Behavioral Intervention and Support (PBIS) - Highlander CARE Code**
- **Second Step (Social Emotional Learning)**
- **Band/Orchestra/Chorus- 5<sup>th</sup> grade**
- **Physical Education, Music – 2x/week - K-5**
- **Media – 1x/week - K-5**
- **Art – once every 2 weeks**
- **STEM – once every 2 weeks**



# Technology

Smart Boards – all classrooms

## 1:1 Initiative

- Kindergarten access to iPads and Chromebooks
- 1<sup>st</sup> and 2<sup>nd</sup> grade access to Chromebooks to use at school
- 3rd - 5th grade access to Chromebooks to utilize at school to start the year and will transition to bringing them home daily
- Teacher Haiku Page
  - ELA Curriculum
  - Calendar and Updates
  - Your username is the email address you have entered in IC with the "@" sign replaced with a ".". For instance, if your IC email was john.smith@gmail.com,



### Communication

Sharing thoughts, questions, ideas, and solutions



### Collaboration

Working together to reach a goal – putting talent, expertise, and smarts to work



### Critical Thinking

Looking at problems in a new way, linking learning across subjects & disciplines



### Creativity

Trying new approaches to get things done equals innovation & invention



# Student Safety



## **\*\* First Day of School: Tuesday August 15<sup>th</sup>**

- Parents may wait with their child in their classroom line outside on the playground
- When students enter the building at 7:55am, parents may proceed to the front of the building for the “Bell Ringing” Ceremony which will begin around 8:15am

## **\*\*Visitor/Volunteer Procedures:**

- All visitors enter through the main office, check in using the Raptor system, leave keys or id while in school and receive a visitor badge.
- Parent visitors/volunteers must have a Volunteer Form on file prior to going to classrooms or on field trips.
- Inform office if afterschool pick up plans change by 1:30pm



# Arrival Procedures



- **Students arrive between 7:45 AM and 7:55 AM**
- **Supervision does not begin until 7:45 AM**
- **Students are marked tardy if they arrive after 8:00 AM. Students arriving late should enter by the front door and check in at the main office. Students riding a bus that arrives late to school will not be marked tardy.**
- **Bus Riders, Car Riders and Walkers will walk to their classroom line on the playground**
  - **Kindergartners will line up outside the kindergarten doors**





# Dismissal Procedures



## 1st Week of School:

- Every student will receive a colored wristband on the 1st day of school. This wristband will let staff know how your child is getting home from school (bus, car, walker). Please make sure your child keeps the wristband on their wrist or backpack for the 1st week of school. This helps us tremendously with afternoon dismissal procedures.

## Procedures:

- Students who ride a bus will line up in the main gym by bus number. This is to ensure they board their designated bus. Students will not be allowed to ride home on any bus they are not assigned to ride.
- Students who walk home or ride their bike will exit out the building at Door 400 (playground) or kindergarten doors (Door 300). If you plan on accompanying your student, please meet him/her outside Door 400 or the kindergarten doors (Door 300). Please make sure to use marked crosswalks and sidewalks when leaving school.
- Students being picked up by a car will exit out Door 600 and wait behind the cones until their ride pulls forward. Staff members will be directing students and cars in the “Kiss and Go” lanes.



**STOP**

# Dismissal Procedures



## “Kiss ‘N Go”

- **“Kiss ‘N Go”** refers to our students arriving and departing by car. While we desire to make this process as efficient as possible, our primary focus is on the safety of our students. We rely on your cooperation and patience to ensure the students’ safety.
- **Kiss ‘N Go will occur near the side, playground parking lot at Door 600.**
- Please move your car up as far as possible to avoid large gaps in between cars. Only let students out or load students in the Kiss ‘N Go lane between the cones/yellow lines.
- Getting out of your car, parking in the lane, or driving around cars in the lane is prohibited.
- Be courteous to other cars in the lot as well as when waiting to turn into the parking lot.



**STOP**



# Dismissal Procedures



## WALKERS:

If you would like to meet up with your students to accompany them on their walk home, please meet the students on the playground/blacktop at Door 400. Kindergarten Walkers will exit out the kindergarten doors (Door 300). They must be accompanied by a parent/guardian to leave the playground area. The parking lot where the Kiss 'N Go line is located IS NOT a meeting area. Students will not be walking across the parking lot to meet cars on the street. This risks the safety of the students. If you choose to park your car, please meet your student(s) on the playground/blacktop area and accompany them to your car using marked crosswalks and sidewalks.

# Inclement Weather

- Send children dressed for the weather as we go outside unless it is 10 degrees or below. We use the “feels like” temperature.
- Information regarding weather related closings will arrive via phone/electronic communication methods from Mr. Heid, Superintendent



# Communication



- **Teacher Communication:**

- Phone (classroom phones do not ring during the school day so please leave a message)
- Email (first.last name @d300.org)

- **Principal Communication:**

- Monthly Highlander Newsletter
- Weekly Wrap-Up: RCS email from Principal each Friday

- **Website: [dhes.d300.org](http://dhes.d300.org)**



# Open House



Wednesday, August 30, 2017

**Preschool, Kindergarten, 1st, 2nd:**

**6:00-6:30pm & 6:30-7:00pm**

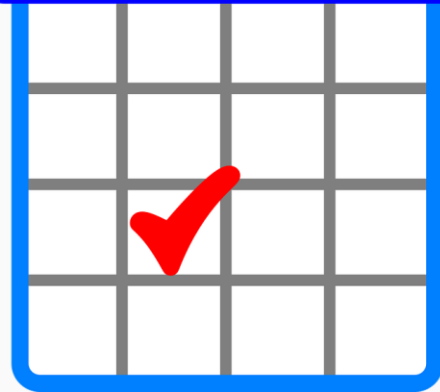
**\*2 presentations (same information presented)**

**3rd, 4th & 5th Grade:**

**7:00-7:30pm & 7:30-8:00pm**

**\*2 presentations (same information presented)**

Mark Your Calendar...



# Before You Go...



- 1. Is your registration paperwork (health forms, lease, mortgage/tax bill, etc.) complete and turned in?**
- 2. 1st Day of School Transportation Form**
- 3. Visitor/Volunteer Form**
- 4. Home Language Survey (stop in the office before you leave to make sure you have completed this form)**
- 5. Your Feedback**



It is going to be a GREAT year!

