

Accessing your student's **Elementary Report Card** on the **Parent Portal** Using Firefox:

- Be sure you have your username and password for your Parent Portal to access the Elementary Report Card
- Before you log into your Parent Portal account, you will need to have Adobe Acrobat Reader on your computer or laptop, so please download a free version of this program by creating a new tab and typing: <https://get.adobe.com/reader/> (you can copy and paste this link into your new tab) then click on the **INSTALL NOW** (gold rectangle)

https://get.adobe.com/reader/

Step: 1 of 3

Adobe Acrobat Reader DC

Version 2015.020.20039
System requirements

Your system:
Windows 7, English
Do you have a different language or operating system?

Are you an IT manager or OEM?

Optional offers

- Yes, install **Google Chrome**.
 - Make Chrome my default browser
 - [Learn more](#)
- Yes, install **Google Toolbar** for Internet Explorer.
 - [Learn more](#)

Note: Your antivirus software must allow you to install software.

Install now

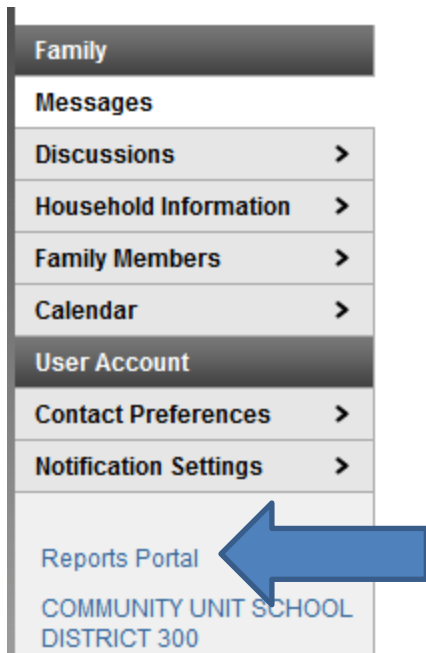
Total size: 142.32 MB


- Once you have successfully logged into your Parent Portal, you will see



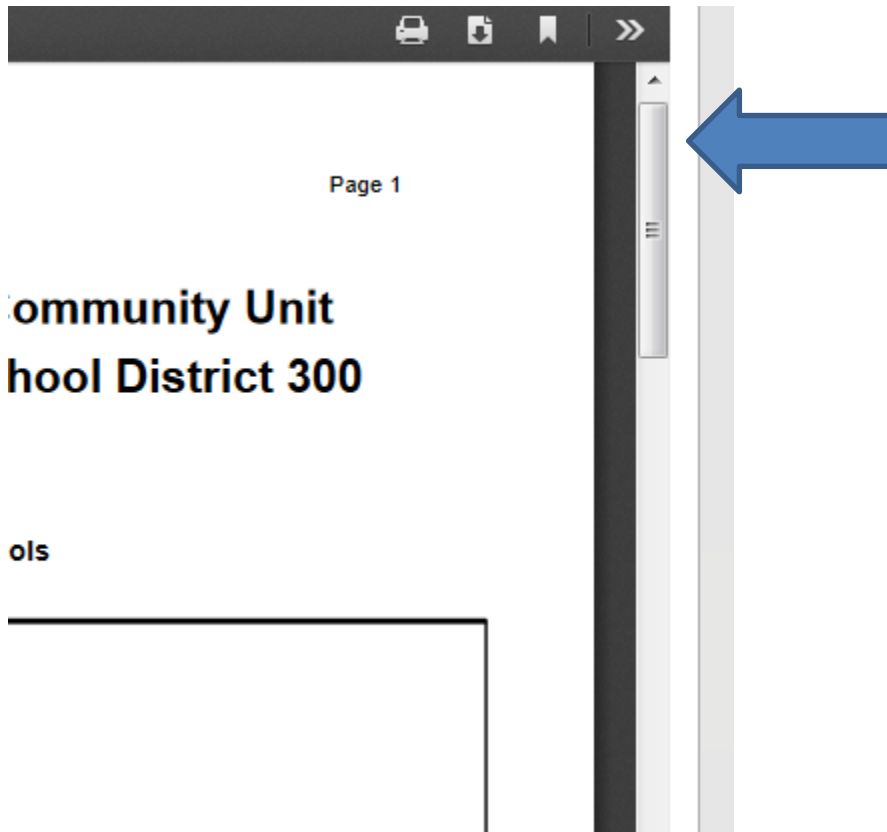
Select A Student – click on the dropdown arrow next to this tab and select the **ELEMENTARY SCHOOL** student(s) (one at a time) to change your screen view

- On the left side of the screen, you will click on the blue hyperlink –**REPORTS PORTAL** (see below)

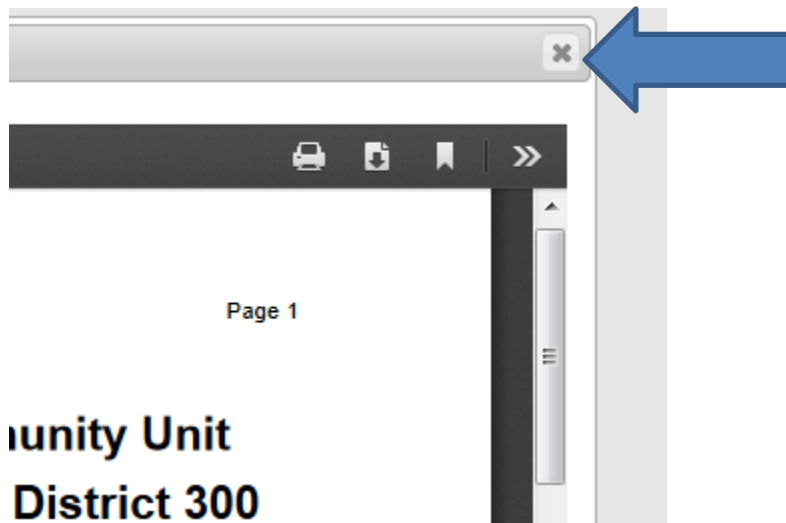


- Now click on the blue hyperlink marked Elementary Reports -
 [Elementary Reports](#)
- This will now bring up the student's report card, now you can scroll down, using the scroll bar on the right hand side to view all pages on this report – on the top right hand corner you will see

icons to print, download or view in a new window for this document



- When you are done viewing this report, then just click on the X on the uppermost right hand corner



- You will then return to the HOME tab

HOME

 [Elementary Reports](#)